

**MOTION PHOTOGRAPHY PRODUCTION PERMIT
CITY OF LONGWOOD**

Date: _____

Permit Number: _____

PART I: APPLICANT INFORMATION

APPLICANT NAME: _____	
ADDRESS: _____	STATE: _____ ZIP: _____
PHONE NUMBER: _____	
REPRESENTATIVE AND TITLE: _____	
LOCAL ADDRESS: _____	STATE: _____ ZIP: _____
PHONE NUMBER: _____	
PRODUCTION TYPE:	FEATURE FILM _____ TV COMMERCIAL _____ TV MOVIE _____ TV PILOT _____ TV SERIES _____ INDUSTRIAL _____
DESCRIPTION: _____ _____	

PART II: PRODUCTION SCHEDULE (COMPLETE BELOW OR ATTACH SEPARATE SHEET INCLUDING THE FOLLOWING INFORMATION)

LOCATION	DATE
A. _____	_____
B. _____	_____
C. _____	_____
D. _____	_____
E. _____	_____
F. _____	_____
G. _____	_____

PART III: PRODUCTION ACTIVITY (ATTACH WRITTEN SUMMARY OR EXPLANATION OF ACTIVITY FOR EACH LOCATION LISTED IN SCHEDULE)

PART IV: SPECIAL EFFECTS (CHECK AS APPLICABLE)

A. STUNTS	_____	
B. EXPLOSIVES/INCENDIARIES	_____	(COMPLETE FORM EX)
C. FIREWORKS	_____	(COMPLETE FORM FWK)
D. FIREARMS	_____	
E. TEMPORARY STRUCTURES	_____	(COMPLETE FORM TPS)

ATTACH SEPARATE SHEET DESCRIBING IN DETAIL THE SPECIAL EFFECT TO BE USED IN PRODUCTION. WHERE APPLICABLE COMPLETE APPROPRIATE FORM.

PART V. CITY SERVICES REQUIRED (PERSONNEL, TRAFFIC CONTROL, ETC. CITY WILL PROVIDE AN ESTIMATED COST FOR EXTRAORDINARY EXPENSES, IF ANY, UPON REVIEW OF PERMIT APPLICATION)

A. _____
 B. _____
 C. _____

NOTE: CITY OF LONGWOOD WILL PROVIDE AN ESTIMATED COST FOR EXTRAORDINARY EXPENSES, IF ANY, UPON REVIEW OF PERMIT APPLICATION. THE CITY WILL AGREE OR NOT AGREE TO PROVIDE PERSONNEL OR EQUIPMENT FOR USE WITHIN THE FILM AS TO ITS IMPACT ON THE PUBLIC SAFETY AND WELFARE.

PART VI: PARKING REQUIREMENTS

TYPE OF VEHICLE	NUMBER	
A. _____	_____	
B. _____	_____	
C. _____	_____	ESTIMATED TOTAL LENGTH _____

PART VII: PERSONNEL

TOTAL:	CAST _____	CREW _____
TOTAL LOCAL:	CAST _____	CREW _____

PART VIII: INSURANCE CERTIFICATE(S) (CITY NAMES AS ADDITIONAL INSURED)

ON FILE: _____ ATTACHED: _____

PART IX: APPLICANT'S CERTIFICATION

The applicant agreed to abide by the provisions of City Code Chapter 22, Article III., Motion Photography Productions and all terms and conditions of this permit. In addition, the applicant agrees to restore location production site to the condition existing immediately prior to production. This permit is to be in the possession of the production company at all times while on location and must be presented upon demand of an authorizing agent of the City of Longwood. The person whose signature appears below is an authorized agent of the applicant and is duly authorized on the applicant's behalf to execute this application.

SIGNATURE: _____ DATE: _____

NAME & TITLE (PRINTED OR TYPED) _____

Sworn and subscribed before me
 this ____ day of _____ 20__.

SEAL

 Notary Public
 My commission expires: _____

FOR CITY USE ONLY
 (AUTHORIZATION FOR PERMIT APPROVAL)

REQUIRED

___ LONGWOOD POLICE -----	DATE _____
___ LONGWOOD FIRE -----	DATE _____
___ PARKS & REC -----	DATE _____
___ PUBLIC WORKS -----	DATE _____
___ BLDG. OFFICIAL -----	DATE _____
___ PLANNING OFFICIAL -----	DATE _____
___ CITY MANAGER -----	DATE _____